August 3, 2023

The Honorable Name

U.S. House of Representatives

Washington, DC 20515

Dear Congressman/Congresswoman Name:

I’d like to extend to you an invitation to visit our Facility Name in Location while you are back in the district for a work period. This visit will provide you with an opportunity to speak to residents, family members, and caregivers and learn more about the issues facing the long term health care sector.

The need for quality long term care is one of the most critical issues facing Americans today.  As our nation’s seniors and those who care for them begin to make important choices about their health care, especially their long term care needs, we look to our leaders in Congress to assure that long term care services will be available when we need them.

Along with my colleagues at the State Association and the American Health Care Association and National Center for Assisted Living (AHCA/NCAL), we realize the enormity of the responsibility on our shoulders—to maintain and improve quality care for the millions of residents under our care, and for the thousands more who we will serve in the coming years.

We will work closely with you and your staff to plan a convenient tour when you are in the district. Please feel free to contact me directly at 555-555-5555 or Matt Smyth, AHCA’s Senior Director in Washington, DC, at 202-374-6870, or msmyth@ahca.org, for more information on arranging a date and time.

Thank you for all you do in Washington, DC. I look forward to speaking with you soon and sharing ideas on safeguarding the care of our frail, elderly and disabled citizens in the years to come.

Sincerely,

Name

Title

Facility

Email

Phone

CC: State Exec Name – State Association